

What is the Order of Nova Scotia?

The Order of Nova Scotia is the highest honour awarded by the province. It encourages excellence by recognizing Nova Scotians for outstanding contributions or achievements. Members of the Order of Nova Scotia have distinguished themselves in many fields of endeavour and have brought honour and prestige to themselves and to Nova Scotia.

Who is eligible for the Order?

Any Canadian citizen who is a present or former long-term resident of Nova Scotia is eligible for nomination. The only exceptions are public officials (such as members of the Senate, MPs, MLAs, municipal councillors, or judges) who may not be nominated while in office. The Order may be awarded posthumously, if the person is nominated within one year of their death. Organizations, groups, or couples may not be nominated; the Order is for individuals only.

Should I nominate someone for the Order?

You should consider nominating anyone who has made an outstanding contribution to the cultural, social, or economic well-being of our province. It is a special way to honour an individual you respect and admire. Fields of endeavour recognized by this honour include the arts, academics, research, agriculture, business, industry, community leadership, and public and volunteer service.

What do members of the Order receive?

At a formal ceremony, the Lieutenant Governor of Nova Scotia, in the name of the Crown, presents each recipient with a medal. The medal is in the form of a stylized mayflower, the provincial floral emblem, bearing the shield-of-arms of Nova Scotia surmounted by the crown.

The medal is worn with a blue, white, red and gold ribbon—the colours of our provincial flag. There is also a semi-formal medal and ribbon and a lapel pin. Members of the Order are entitled to use the initials O.N.S. after their names.

How do I nominate someone?

Simply complete the attached nomination form and biographical information form and send them to the Province of Nova Scotia Protocol Office. A checklist on the form outlines what is required to complete your nomination. Three other people must write letters in support of your nomination. Only one nomination form is required for each nomination.

Nominations are accepted throughout the year. The deadline for consideration is the third Friday in March each year.

How are recipients chosen?

An independent group called the Order of Nova Scotia Advisory Council recommends the appointment of members to the Order each year after considering all nominations received. There are no fixed quotas or categories. A maximum of five appointments are made each year.

Nomination guidelines

The following information is required to support your nomination:

Biographical Information:

Should contain nominee's residential and educational history and work achievements as well as community involvement, recognition/awards, publications and number of years as a resident of Nova Scotia.

Letter of Nomination:

Should include reasons for nomination, area of outstanding achievement and the benefit of the achievement to the province or community.

Letters of Support:

Include three letters of support of your nomination.

Additional material:

You may include supporting material such as media stories, tributes, etc. no videos will be accepted.

Please type or print clearly.

The person I am nominating is: *Mr. Mrs. Ms. Miss Dr. (Other rank/title)* _____

Last name: _____ First name _____

Middle names _____ Date of birth

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Address _____

_____ City _____

Province _____ Postal code _____ E-mail _____

Telephone(daytime) _____ Telephone(evening) _____ Fax _____

For posthumous nominations, please fill out the additional information:

Date of death

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 Next of kin: Last name _____

First name _____ Middle names _____

Relationship to nominee _____

Address _____

_____ City _____

Province _____ Postal code _____ E-mail _____

Telephone(daytime) _____ Telephone(evening) _____ Fax _____

My name is: *Mr. Mrs. Ms. Miss Dr. (Other rank/title)* _____

Last name _____ First name _____ Middle names _____

Organization: _____

Address _____

_____ City _____

Province _____ Postal code _____ E-mail _____

Telephone(daytime) _____ Telephone(evening) _____ Fax _____

I have included the following required components

(on 8.5" by 11" single-sided sheets of paper; typed with a font no smaller than newsprint):

- a completed nomination form
- a one page letter of nomination from nominator
- a one page biography
- three one page letters in support of this nomination.

I have also included additional materials (no more than four 8.5" by 11" single-sided sheets of paper; typed with a font no smaller than newsprint):

Categories of Excellence of Nominee—Check at least one

- | | | | |
|--|--|--|--|
| <input type="checkbox"/> Academic: Teaching/Research | <input type="checkbox"/> Community Service | <input type="checkbox"/> Humanitarianism | <input type="checkbox"/> Philanthropy |
| <input type="checkbox"/> Agriculture/Fishery/Forestry | <input type="checkbox"/> Conservation/Preservation | <input type="checkbox"/> Industry/Technology | <input type="checkbox"/> Public Service |
| <input type="checkbox"/> Arts and Culture | <input type="checkbox"/> Cultural Development | <input type="checkbox"/> Invention | <input type="checkbox"/> Religious Service |
| <input type="checkbox"/> Athletics/Sports/Recreation | <input type="checkbox"/> Economic Development | <input type="checkbox"/> Journalism | <input type="checkbox"/> Safety Security |
| <input type="checkbox"/> Business | <input type="checkbox"/> Education/Training | <input type="checkbox"/> Labour Relations | <input type="checkbox"/> Science |
| <input type="checkbox"/> Communications/Public Relations | <input type="checkbox"/> Health Professions | <input type="checkbox"/> Law/Justice | <input type="checkbox"/> Trades |
| <input type="checkbox"/> Community Development | <input type="checkbox"/> Hospitality/Tourism | <input type="checkbox"/> Management | |

Note: Nominations that do not include the above information are considered incomplete and are not eligible for consideration in the current year.

Only four sheets of paper will be considered for additional material. Extra material will be discarded.

By signing this document, I verify that I have read the attached rules and regulations for nominating an individual for the Order of Nova Scotia. My nomination meets the criteria for eligibility, and materials supporting my nomination have been included in the package I am forwarding.

Signature _____



Date

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How did you learn about the Order of Nova Scotia?

- Television ad
- Newspaper ad
- Newspaper coverage
- Radio/other media coverage
- Government website
- MLA/MP office
- Access Nova Scotia Centre
- Public Library
- Other

Who is on the Order of Nova Scotia Advisory Council?

- a Chair appointed by the Premier
- the Chief Justice of Nova Scotia or a judge of the Nova Scotia Court of Appeal or the Supreme Court of Nova Scotia, designated by the Chief Justice
- the Clerk of the Executive Council
- three members appointed by the Premier, including the president of a university in the province and a member of the Order
- a member appointed by the Leader of the Opposition
- a member appointed by each leader of a recognized party in the House of Assembly

Is your nomination complete?

All letters of support and additional material must be included with your nomination. Materials should be in 8.5" by 11" format in a font no smaller than newsprint. Please do not send originals of important or official documents as they will not be returned.

This information will be kept confidential unless and until the person you are nominating is chosen.

All submitted material becomes the property of the Province of Nova Scotia.

Your nomination must be received no later than the third Friday in March of each year to be considered for that calendar year.

For further information, please contact:

The Protocol Office, One Government Place, Barrington Level, 1700 Granville Street, Halifax, Nova Scotia B3J 2X5

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E-mail orderofnovascotia@gov.ns.ca

Web site www.gov.ns.ca/prot/

